



# Highlands and Islands Enterprise Superannuation Scheme

Statement of Investment Principles

As at August 2022

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## Executive Summary

This Statement of Investment Principles (“the Statement”) has been commissioned by and addressed to the Trustees of the Highlands and Islands Enterprise Superannuation Scheme (“the Scheme”).

This document has been prepared by Simon Cohen of Spence & Partners Limited (“Spence”), in his capacity as appointed Investment Consultant to the Scheme.

It has been prepared to comply with Section 35 of the Pensions Act 1995 as amended by the Pensions Act 2004 and the Occupational Pension Schemes (Investment) Regulations 2005 and as amended by subsequent regulations.

For the purposes of this report, Highlands and Islands Enterprise (the sponsoring employer) is referred to as the “Company”.



# Introduction

This Statement sets out the principles governing decisions about investments for the Scheme and supersedes the previous Statement prepared by the Trustees.

In preparing this Statement, the Trustees have:

1. Consulted with the Company, although responsibility for maintaining this Statement and setting investment policy rests solely with the Trustees.
2. Obtained and considered written professional advice and recommendations from Spence who are the Trustees' appointed investment consultant.  
Spence is authorised and regulated by the Financial Conduct Authority ("FCA"). It has confirmed to the Trustees that it has the appropriate knowledge and experience to give the advice required by the Pensions Acts.

The Trustees will review this Statement at least once every three years to coincide with the triennial actuarial valuation or other advice relating to the statutory funding requirements. If there are any significant changes in any of the areas covered by this Statement, the Trustees will review it without further delay. Any changes made will be based on written advice from a suitably qualified individual and will follow on from consultation with the Company.

The Scheme is a defined benefit ("DB") plan. The Trustees' investment powers are set out in Schedule A, Rule 7 of the Trust Deed and Rules dated 30 July 2014 and subsequent amending deeds. This Statement is consistent with those powers.

This Statement has been prepared with regard to the 2001 Myners review of institutional investment (including subsequent updates) and Scheme Funding legislation. The Myners principles are summarised in Appendix 2.



# Investment Objectives

The Trustees' overall investment policy is guided by the following objectives:

- 1.** To ensure that the Scheme's assets and future contributions are invested in such a manner that the benefits due to members and their beneficiaries as defined under the Trust Deed and Rules can be paid from the Scheme as they arise.
- 2.** To pay due regards to the interests of the Company in relation to the size, incidence and volatility of its contribution payments.
- 3.** The Trustees have considered the Company's covenant and have taken a long-term view to setting their funding and investment objectives. They are aware of the relationship between the investments held and the funding level of the Scheme liabilities and believe that their investment objectives and the resultant strategy are consistent with the valuation of those liabilities.

The Scheme Actuary has confirmed during the process of revising the investment strategy that the investment objectives and resultant strategy are consistent with the actuarial valuation methodology and assumptions used in the statutory funding objective.



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# Investment Responsibilities

## The Trustees

Under the legal documentation governing the Scheme, the power of investment is vested in the Trustees. Therefore, the Trustees are responsible for setting the investment objectives and determining the strategy to achieve those objectives. They set the overall investment target and then monitor the performance of their investment managers against the target. In doing so the Trustees consider the advice of their professional advisers, who they consider to be suitably qualified and experienced for this role.

Their duties and responsibilities include but are not limited to:

- Regular approval of this Statement and monitoring compliance with this Statement
- Appointment, removal (where applicable) and review of its investment managers or investment consultant and their performance relative to relevant benchmarks
- Assessment of the investment risks run by the Scheme
- Monitoring and review of the asset allocation

## Investment Consultant's Duties and Responsibilities

The Trustees have appointed Spence as their investment consultant. Spence provides advice when the Trustees require it and/or when Spence feels it suitable to do so. Areas on which it can provide advice are as follows:

- Setting investment objectives
- Determining strategic asset allocation
- Determining suitable funds and investment managers
- Managing cashflow

It should be noted that the Trustees retain responsibility for all decisions.

Spence is remunerated on either a fixed fee or time cost basis.

Spence does not receive any commission or any other payments in respect of the Scheme for investment services that will affect the impartiality of its advice.

The Trustees are satisfied that this is a suitable adviser compensation structure.

## Investment Managers' Duties and Responsibilities

The Trustees, after considering suitable advice, have appointed various investment managers to manage the assets of the Scheme.

The underlying investment managers are detailed in Appendix 1 of this Statement. These investment managers are authorised and regulated by the FCA and are responsible for stock selection, asset allocation (if managing a multi-asset portfolio) and the exercise of voting rights. All the underlying managers are compensated by fund based charges on the value of the Scheme's assets that they hold.

**The Scheme's agreed asset allocation is defined in the Appendix 1.**



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# Setting the Investment Strategy

The Trustees have determined their investment strategy after considering the Scheme's liability profile, their own appetite for risk and the views, risk appetite and covenant of the Company. They have also received written advice from their investment consultant.

## Types of Investment

The Scheme's assets are invested with various investment managers.

The Trustees are permitted to invest across a wide range of asset classes, including but not limited to equities, bonds, cash, property and alternative asset classes. The use of derivatives is as permitted by the guidelines that apply to the pooled funds. The Trustees understand that some asset classes provide a better match to the liabilities than others.

The Trustees acknowledge that there are no employer-related investments to consider since the Company is not a listed company.

## Balance Between Different Types of Investment

The Scheme invests in assets that are expected to achieve the Scheme's objectives detailed previously. The allocation between the different asset classes is shown in the Appendix 1 of this Statement.

The Trustees have considered the merits of both active and passive management for the different elements of the asset allocation and selected suitable types of management for each asset class. The current managers are shown in Appendix 1.

From time-to-time the Scheme may hold cash and therefore deviate from its strategic or tactical asset allocation in order to accommodate any short-term cashflow requirements or any other unexpected events.

The Trustees may also hold insurance policies which are for the benefit of certain members to match part, or all, of their liabilities.

## Expected Return on Investments

The Trustees have noted the long-run relationships that exist between the returns from different asset classes and have noted the different expected risk/return characteristics of the various asset classes.

In particular, they have noted that equities can be expected to deliver a greater long-run real return (over price inflation) than that expected from fixed interest gilts, index-linked gilts or cash but that typically equities are the most volatile asset class in terms of market returns on an annual basis.

The Trustees' chosen policy is to achieve a balance between stabilising the Scheme's funding level and pursuing higher expected returns to improve the Scheme's funding level.

## Realisation of Investments

The Scheme's assets are invested in pooled vehicles, most of which in turn invest in securities traded on recognised exchanges. Most of the Scheme's investments can generally be readily realised, if necessary, but some investments are illiquid and can take longer to realise.

## Financially Material Considerations

The Trustees have considered financially material factors such as environmental, social and governance ('ESG') issues as part of the investment process to determine a strategic asset allocation over the length of time during which the benefits are provided by the Scheme for members. They believe that financially material considerations (including climate change) are implicitly factored into the expected risk and return profile of the asset classes that they are investing in.

In endeavouring to invest in the best financial interests of the beneficiaries, the Trustees have elected to invest through pooled funds. The Trustees acknowledge that they cannot directly influence the environmental, social and governance policies and practices of the companies in which the pooled funds invest. However, the Trustees do expect their investment managers and investment consultant to take account of financially material considerations when carrying out their respective roles.

The Trustees accept that the Scheme's assets are subject to the investment managers' own policy on socially responsible investment. The Trustees will assess that this corresponds with their responsibilities to the beneficiaries of the Scheme with the help of their investment consultant.

An assessment of the ESG and responsible investment policies forms part of the manager selection process when appointing new managers and these policies are also reviewed regularly for existing managers with the help of the investment consultant. The Trustees will only invest with investment managers that are signatories for the United Nations Principles of Responsible Investment ('UN PRI') or other similarly recognised standards.

The Trustees will monitor financially material considerations through the following means:

- Obtain training where necessary on ESG considerations in order to understand fully how ESG factors including climate change could impact the Scheme and their investments;
- Use ESG ratings information provided by their investment consultant, to assess how the Scheme's investment managers take account of ESG issues; and
- Request that all of the Scheme's investment managers provide information about their ESG policies, and details of how they integrate ESG into their investment processes, via their investment consultant.

If the Trustees determine that financially material considerations have not been factored into the investment managers' process, they will take this into account on whether to select or retain an investment.

## Non-Financial Material Considerations

The Trustees have not considered non-financially material matters in the selection, retention and realisation of investments.

## Stewardship

The Trustees' policy on the exercise of rights attaching to investments, including voting rights, is that these rights should be exercised by the investment manager on the Trustees' behalf, having regard to the best financial interests of the beneficiaries.

The investment manager should engage with companies to take account of ESG factors in the exercise of such rights as the Trustees believe this will be beneficial to the financial interests of members over the long term. The Trustees will review the investment managers' voting policies, with the help of their investment consultant, and decide if they are appropriate.

The Trustees also expect the investment managers to engage with investee companies on the capital structure and management of conflicts of interest.

If the policies or level of engagement are not appropriate, the Trustees will engage with the specific investment manager, with the help of their investment consultant, to influence the investment manager's policy. If this fails, the Trustees will review the investments made with the investment manager.

The Trustees have taken into consideration the Financial Reporting Council's UK Stewardship Code and expect investment managers to adhere to this where appropriate for the investments that they manage.

## **Investment Manager Arrangements**

### **Incentives to align investment managers' investment strategies and decisions with the Trustees' policies**

The Scheme invests in pooled funds and so the Trustees acknowledge the funds' investment strategies and decisions cannot be tailored to the Trustees' policies. However, the Trustees set their investment strategy and then select managers that best suits their strategy taking into account the fees being charged, which acts as the investment manager's incentive.

The Trustees use the fund objective/benchmark as a guide on whether their investment strategy is being followed and monitor this regularly.

### **Incentives for the investment managers to make decisions based on assessments about medium to long-term financial and non-financial performance of an issuer of debt or equity and to engage with issuers of debt or equity in order to improve their performance in the medium to long-term**

The Trustees select managers based on a variety of factors including investment philosophy and process, which they believe should include assessing the long term financial and non-financial performance of the underlying company that they invest in.

The Trustees also consider the managers' voting and ESG policies and how they engage with a company as they believe that these factors can improve the medium to long-term performance of the investee companies.

The Trustees will monitor the managers' engagement and voting activity on an annual basis as they believe this can improve long term performance. The Trustees expect their managers to make every effort to engage with investee companies but acknowledge that their influence may be more limited in some asset classes, such as bonds, as they do not have voting rights.

The Trustees acknowledge that in the short term, these policies may not improve the returns they achieve, but do expect that by investing in those companies with better financial and non-financial performance over the long term will lead to better returns for the Scheme. The Trustees believe that the annual fee paid to the investment managers incentivises them to do this.

If the Trustees feel that the investment managers are not assessing financial and non-financial performance or adequately engaging with the companies they are investing in, they will use these factors in deciding whether to retain or terminate a manager.

### **How the method (and time horizon) of the evaluation of the investment managers' performance and the remuneration for asset management services are in line with the Trustees' policies**

The Trustees review the performance of each fund quarterly on a net of fees basis compared to its objective.

The Trustees assess the performance of the funds, where possible, over at least a 3-5 year period when looking to select or terminate a manager, unless there are reasons other than performance that need to be considered.

The investment managers' remuneration is considered as part of the manager selection process and is also monitored regularly with the help of their investment consultant to ensure it is in line with the Trustees' policies.

**How the Trustees monitor portfolio turnover costs incurred by the investment managers, and how they define and monitor targeted portfolio turnover or turnover range**

The Trustees monitor the portfolio turnover costs on an annual basis.

The Trustees define target portfolio turnover as the average turnover of the portfolio expected in the type of strategy the manager has been appointed to manager. This is monitored on an annual basis.

The Trustees have delegated the responsibility of monitoring portfolio turnover costs and target portfolio turnover to their investment consultant.

**The duration of the arrangement with the investment managers**

The Trustees plan to hold each of their investments for the long term but will keep this under review.

Changes in investment strategy or changes in the view of the investment managers can lead to the duration of the arrangement being shorter than expected.

## Risks

The Trustees are aware and seek to take account of a number of risks in relation to the Scheme's investments. Under the Pensions Act 2004, the Trustees are required to state their policy regarding the ways in which risks are to be measured and managed. Overall, the Trustees measure and monitor their risks by receiving quarterly monitoring reports which report on the performance of their assets, their managers and the movements in the Scheme's liabilities. The key risks and the policies are as follows:

<b>Solvency and Mismatching Risk</b>	<p>This is measured through a qualitative and quantitative assessment of the expected development of the assets relative to the liabilities. The risk is managed by setting a scheme specific asset allocation with an appropriate level of risk.</p>
<b>Concentration Risk</b>	<p>This is measured by comparing the underlying asset allocation to the strategic asset allocation. It is managed through the diversification of the Scheme's assets across a range of different funds with different investment styles and underlying securities, and different investment managers.</p>
<b>Investment Manager Risk</b>	<p>This is assessed as the deviation of actual risk and return relative to that specified in the investment manager's objectives. It is measured by monitoring on a regular basis the actual deviation of returns relative to investment manager's agreed objectives and an assessment of factors supporting the managers' investment process.</p>
<b>Sponsor Risk</b>	<p>This is assessed as the ability and willingness of the sponsor to support the continuation of the Scheme and to make good any current or future deficit. This is managed by assessing the interaction between the Scheme and the sponsor's business, as measured by a number of factors including the creditworthiness of the sponsor and the size of the pension liability relative to the sponsor.</p>
<b>Liquidity Risk</b>	<p>This is monitored according to the level of cashflows required by the Scheme over a specified time period. The Scheme's administrators will assess the cash requirements to limit the impact of cashflow requirements on the Scheme's investment policy.</p> <p>The risk is managed by having a suitable amount of readily realisable investments and by holding a certain level of cash type assets. The Scheme invests in assets that there are invested in quoted markets and are as readily realisable as the Trustees feel suitable given the Scheme's cashflow position and the expected development of the liabilities.</p>

<b>Currency Risk</b>	The Scheme's liabilities are denominated in sterling. The Scheme may gain exposure to overseas currencies by investing in non-sterling assets or via currency investment. Some currency hedging is used to manage this risk.
<b>Loss of Investment Risk</b>	There is a risk of loss of investment by each investment manager and potentially the custodian. This includes losses beyond those caused by market movements e.g. losses caused by fraud. The Trustees undertake regular reviews of the internal controls and processes of the investment managers.
<b>Environmental, Social and Governance (ESG) and Climate Change Risks</b>	There is a risk that ESG issues and climate change are not considered as part of the investment process and so may expose the portfolio. This can lead to losses that may not have been factored into any assumptions. The Trustees have considered ESG issues including climate change as part of the investment process.



# Compliance

The Trustees confirm that they have received and considered written advice from Spence on the establishment and implementation of their investment strategy.

The Trustees confirm that they have consulted with the Company regarding their strategy.

The Trustees will monitor compliance with this Statement annually. This will include a review of the suitability of the investment strategy on an ongoing basis and consideration of the continued suitability of the appointed investment managers.

NAME (block capitals)
Signed
<b>Trustee</b> <b>Signed for and on behalf of the Trustees of the Highlands and Islands Enterprise Superannuation Scheme</b>
Date of Signing: 8th September 2022

NAME (block capitals)
Signed
<b>Trustee</b> <b>Signed for and on behalf of the Trustees of the Highlands and Islands Enterprise Superannuation Scheme</b>
Date of Signing: 8th September 2022
 <b>QAS</b> Institute and Faculty of Actuaries Quality Assurance Scheme

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# Appendices

## Appendix 1: Strategic Asset Allocation

The Scheme has a strategic asset allocation as set out in the table below:

Portfolio	Portfolio Allocation	Control Range	Asset Class	Asset Class Allocation
Leveraged Liability Driven Investment ("LLDI")	30.0%	N/A	LLDI	30.0%
Equity	20.0%	+/- 4%	World Equity – GBP Hedged	15.0%
			Emerging Markets Equity	5.0%
Bonds	20.0%	+/- 4%	Multi-Asset Credit	20.0%
Property	10.0%	N/A	Property	10.0%
Diversified Growth Fund ("DGF")	10.0%	+/- 3%	DGF	10.0%
Infrastructure	10.0%	N/A	Infrastructure	10.0%
<b>Total</b>	<b>100.0%</b>			<b>100.0%</b>

Note: Given the illiquid nature of property and infrastructure it is not expected that these assets will be rebalanced. LLDI will also not be rebalanced in order to maintain a liability hedge ratio.

### Rebalancing and Cashflow management

The Trustees recognise that the asset allocation of investments will vary over time due to market movements. The Trustees seek to keep the asset allocation in line with its benchmark but are cognisant of the costs of rebalancing.

Where possible, cash outflows will be met from the income of the Scheme's assets to minimise transaction costs. Where income is insufficient monies will be raised through the sale of assets so as to move the allocation closer to the central benchmark allocation subject to consideration of liquidity issues, transaction costs, market conditions and the speed with which monies are required. Similarly, where cashflows in are received, the money will be invested in such a way as to bring the allocation into line with the central benchmark allocation.

## Investment Managers

The table below shows the investment managers that the Trustees have appointed to carry out the day-to-day management of the assets, as well as the funds that they manage, their benchmarks and relevant objectives.

Underlying Investment Manager	Fund	Benchmark	Objective
Legal & General Investment Management	Leveraged Gilts and Leveraged Index Linked Gilts	An investible index of gilts	Hedging
	World Equity Index Fund – GBP Currency Hedged	FTSE World Index - GBP Hedged (excluding the advanced emerging markets)	Track to within +/- 0.5% p.a. for two years out of three (excluding advanced emerging markets)
	Diversified Fund	FTSE Developed World Index – 50% GBP Hedged	To provide long-term investment growth through exposure to a diversified range of asset classes
Baillie Gifford	Emerging Markets Leading Companies Fund	MSCI Emerging Markets Index	Outperform the benchmark by 2% p.a. over rolling five-year periods.
Oak Hill Advisors	Diversified Credit Strategies Fund	Blended Credit Index (50% Credit Suisse Leveraged Loan Index and 50% ICE BofAML US High Yield Index)	Outperform
M&G Investments	Alpha Opportunities Fund	1 Month GBP LIBOR	Outperform the benchmark by 3% to 5% gross of fees p.a. over a cycle.
Aviva Investors	Lime Property Fund	50% FTSE 5-15 Year Gilts/50% 15+ Year Gilts	Outperform the benchmark by 1.5% p.a. over the medium to long term.
IFM	Global Infrastructure Fund	n/a*	Absolute return of 10% p.a. net of all fees, ranging from 8-12% depending on the stage of the market cycle

The underlying investment managers' performance will be monitored on a quarterly basis.

\*The IFM Global Infrastructure Fund does not target a specific benchmark but instead targets an absolute return as detailed in the objective column.

## Fees

The fee arrangements for the investment managers are summarised below:

Investment Manager	Fund	Annual Management Charge
Legal & General Investment Management	Leveraged Gilts and Leveraged Index Linked Gilts	First £25m - 0.240% p.a. After - 0.170%p.a.
	World Equity Index Fund – GBP Currency Hedged	First £5m - 0.223% p.a. Next £15m - 0.198% p.a. Next £50m - 0.173% p.a. After - 0.148% p.a.
	Diversified Fund	First £25m - 0.300% p.a. After - 0.250% p.a.
Baillie Gifford	Emerging Markets Leading Companies Fund	0.720% p.a.
Oak Hill Advisors	Diversified Credit Strategies Fund	0.650% p.a.
M&G Investments	Alpha Opportunities Fund	0.500% p.a.
Aviva Investors	Lime Property Fund	0.400% p.a.
IFM*	Global Infrastructure Fund	0.770% p.a.

\*IFM has a performance fee which is 10% of net returns over 8% per annum with 33.3% catch-up.

## Appendix 2: Myners Principles

The Myners principles as applicable to DB schemes are set out below:

<b>Principle 1: Effective Decision Making</b>	<p>The Trustees should ensure that decisions are taken by persons or organisations with the skills, knowledge, advice and resources necessary to take them effectively and monitor their implementation. The Trustees should have sufficient expertise to be able to evaluate and challenge the advice it receives and manage conflicts of interest.</p>
<b>Principle 2: Clear Objectives</b>	<p>The Trustees should set out an overall investment objective(s) for the fund that takes account of the Scheme's liabilities, the strength of the sponsor covenant and the attitude to risk of both the Trustees and the sponsor, and clearly communicate these to advisers and investment managers.</p>
<b>Principle 3: Risks and Liabilities</b>	<p>In setting and reviewing its investment strategy, the Trustees should take account of the form and structure of liabilities. These include the strength of the sponsor covenant, the risk of sponsor default and longevity risk.</p>
<b>Principle 4: Performance Assessments</b>	<p>The Trustees should arrange for the formal measurement of the performance of the investments, investment managers and advisers. The Trustees should also periodically make a formal policy assessment of its own effectiveness as a decision-making body and report on this to scheme members.</p>
<b>Principle 5: Responsible Ownership</b>	<p>The Trustees should adopt, or ensure its investment managers adopt, the Institutional Shareholders' Committee Statement of Principles on the responsibilities of shareholders and agents. A statement of the Scheme's policy on responsible ownership should be included in the Statement of Investment Principles (SIP). The Trustees should report periodically to members on the discharge of such responsibilities.</p>
<b>Principle 6: Transparency and Reporting</b>	<p>The Trustees should act in a transparent manner, communicating with stakeholders on issues relating to its management of investment, its governance and risks, including performance against stated objectives. The Trustees should provide regular communication to members in the form it considers most appropriate (e.g. Statement of Investment Principles as well as Statement of Funding Principles; websites/helplines (for larger schemes); and annual report and accounts).</p>

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